



## Recommendation for Action

**File #:** 21-3013, **Agenda Item #:** 22.

10/14/2021

### Posting Language

Authorize award of a contract with Longhorn Car Truck Rental, Inc., for vehicle rental services, for a term of five years in an amount not to exceed \$1,985,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### Lead Department

Purchasing Office.

### Client Department(s)

Fleet Mobility Services.

### Fiscal Note

Funding in the amount of \$397,000 is available in the Fiscal Year 2021-2022 Operating Budget of Fleet Mobility Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

### Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 7800 MMO1020 for these services. The solicitation was issued on June 21, 2021 and it closed on July 15, 2021. Of the two offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online.

#### [Solicitation Documents](#)

[https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=135424](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=135424).

### For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Marian Moore, at 512-974-2062 or [Marian.Moore@austintexas.gov](mailto:Marian.Moore@austintexas.gov) <<mailto:Marian.Moore@austintexas.gov>> or Bridney Stewart, at 512-974-3127 or [Bridney.Stewart@austintexas.gov](mailto:Bridney.Stewart@austintexas.gov) <<mailto:Bridney.Stewart@austintexas.gov>>.

### Additional Backup Information:

The contract will provide rental services for vehicles including passenger vehicles, vans, and other light to heavy duty vehicles. Rental and leasing of vehicles is governed by the City's Administrative Bulletin 85-06 which states that all City departments rent or lease vehicles and equipment through the Fleet Mobility

Services, Rental Pool.

Rental vehicles supplement the City-owned fleet and provide City departments with alternative transportation to meet operational needs on an as-needed basis or for emergencies. Rentals allow departments to meet business needs until a new vehicle can be purchased through the vehicle acquisition process for long term needs. They also keep the department's cost of doing business down by not having to purchase vehicles for short term projects (e.g., Parks and Recreation Department's rentals for Spring Break and Summer Youth Programs).

The recommended contractor is the current provider for these services and has a fleet of available vehicles that are powered by alternative fuel as well as available hybrid options, which is in line with the citywide objective of achieving carbon neutrality by 2050. The current contract for these services expires December 23, 2021. The requested authorization amount is based on historical spend as well as departmental estimates for future needs. If the City is unable to secure a contract, Fleet Mobility Services will not have a reliable source for vehicle rentals, forcing the City to procure rentals on the open market, which may lead to higher prices and increased operational costs associated with spot purchases.

**Strategic Outcome(s):**

Mobility.